

Minutes for PTC Meeting September 19, 2013

Approved at the January 2014 PTC Meeting

Call to order by President Laura Roberts at 7:05 pm

Devotions led by President Laura Roberts

Minutes of May 16, 2013 PTC meeting were reviewed and approved (Motion: Marilyn Walters; Seconded: Mindy Caldwell, Motion carried).

Treasurer's Report

Voted to add \$200 for teacher's expenses to the 2013-2014 budget for Jill Albertz who was hired after the original budget was approved. (Motion: Stacie Combs; Seconded: Carrie Roesener, Motion carried).

Treasurer Susan Klare presented the Treasurer's Report. The current balance of the PTC account is **\$38,529.27**.

- Susan Klare and Tami Ludwig are tracking spending and receipts turned in for the additional \$500 per teacher that was approved at the end of the 2012-2013 school year. The teachers have until 12/31/13 to spend the \$500.

(Motion: Marilyn Walter; Seconded: Sue Beck, Motion carried).

Principal's Report

School year is off to a great start. Mrs. Meymann would like to make it a priority to spend more time in classrooms to observe students and classroom activity.

Online Text Books

- StJB is in the process of making text books available online to the students in upper grades. Currently the Math, Science, Social Studies and Reading text books are available online. This works out well to help give the students flexibility and avoid carrying a lot of heavy text books home every night or to aid the students in completing assignments if they forgot to bring their books home.

Smart Boards

- Mrs. Meymann mentioned the notion of needing money in the next 2-3 years to replace Smart Boards in the classrooms.

Education Committee Subgroup

- Subgroup formed which acts as a "school committee" only. Whereas the Education Committee shares knowledge on the Youth Program, RCIA, StJB School and other programs this new subcommittee will be able to concentrate on school issues only. A few examples are: differentiated ideas to help enrich the school, investigate StJB's Blue Ribbon School Status, discuss new uniforms, etc.

Principal's Report Continued

Professional Learning

- Teachers are currently undertaking professional learning at Xavier University which will help aid the teachers in assessing their students and verifying the students are learning and retaining what is being taught in the classrooms.

VIRTUS Training

- Mrs. Meymann to approach Parish Council in reference to obtaining funds to pay for finger printing fees. Father Jeff asked Mrs. Meymann to give him an approximate amount to possible put in the budget.
- Discussed feasibility of Virtus training classes to be offered during the day.
- Deadline for Virtus training has been extended to June 30, 2014.

Security / Safety

- Security system was successfully installed. The only potential issue is during the warmer weather, the gym doors are propped open to allow air flow for students during gym.
- The only alternative is to install air conditioning in the gym, but unfortunately this is not in the budget at this time.

Great Commandment Program – New School Program

- Love Your Neighbor as Thyself
- Faculty and staff want to encourage students do the right thing and do well in school.
- Program celebrates good grades.
- Nominations by fellow students.
- Students give a reflection of their understanding of the theme each quarter and vote on students in their class that reflect the character trait.
- 1st Quarter is "Respect"

Technology Report from Mr. Feist

- StJB purchased 90 new laptops with state funding which allows a cart of 27 laptops on each floor of the Jr. High Building and a cart of 6 laptops on each floor of the Elementary School Building.
- We have 3 Google Nexus 7 inch tablets to be used for research.
- We moved to Google Apps this year to give students access to many different programs. This App includes Google Docs (Google's version of Word, Excel, and PowerPoint), Google Drive (Online storage to access their files), Google Sites for 7th and 8th grade website projects, and Gmail for 5th-8th grade to communicate with teachers and classmates.
- Both students and teachers are excited about the upgraded technology and Mr. Feist is in the process of training students during computer classes and teachers over the upcoming months.

(Motion: Marilyn Walter; Seconded: Sue Beck, Motion carried).

Committee Reports

Walk-a-thon – Susan Klare

- Date for Walk is scheduled for 9/27/2013.
- Goal is \$20k
- Scheduled day of fun for students including:
 - o Water and snacks along walking route
 - o DJ's at the Harrison Community Center and in StJB parking lot.
 - o Free lunch sponsored by PTC which includes hot dogs, drinks chips, fruit and popsicles.
- Father Jeff gave permission for students to wear "Walk-a-thon" t-shirts and shorts vs. uniforms to church that Friday.
- Need to determine walk schedule for students with possibility of older students walking after lunch.
- Assembly in gym at the end of the day to hear final amount collected and winners.
- Possible reward "free movie" if school meets set goal of \$20k.

Toy and Clothing Sale – Stacie Combs

- Schedule for Saturday, October 12th from 9:00 a.m. – 12:00 p.m.
- Split 70% for seller and 30% for PTC
- Need workers for sale to be successful, especially shift from 11:30 – 1:00 p.m.

Scripps – Mindy Caldwell

- Discussed re-registering the Kroger Plus Cards for St. John's card holders.
- Also discussed many opportunities available with fast food restaurants and gas cards. For example the Speedway gas card can be re-load for any dollar amount after the initial purchase which enables you to NOT lose any money.
- Discussed putting Scripps information in the Jaguar Journal, StJB Church Bulletin and in the Cross Roads flyer that is mailed to all parishioners.

Box Tops

- StJB received a check for the last Box Tops wars for approximately \$1,568.00.
- This enabled the school to purchase sports equipment and playground equipment.
- Next scheduled Box Tops war between classrooms is scheduled for October 7th – 11th.
- Need to get information out to new families at StJB on how to participate in Box Tops, Campbell's soup labels and other programs which benefit the school.
- Need to put information in the Jaguar Journal.

Market Day

- Tanner Cornett and Rhonda Gossert are coordinating this PTC program and sending updates through the Jaguar Journal.

Magazine Drive

- StJB receives 40% profit from magazines purchased.
- Although we are not having a magazine drive we are still selling the magazines throughout the school year. Need to remind students in Jaguar Journal.

Current Business

Catholic Schools Week

- Discussed possibility of the Cincinnati Zoo visiting during Catholic Schools' week which would be less expensive than having COSI return.
- Options from the zoo included Cat Show and/or Reptile Show.
- Would need to clear with Mrs. Ziegler available gym time for any potential shows.
- Discussed offering pizza and ice cream to students during Catholic Schools' week also.

By-Law Revision

- Laura Roberts, Tami Ludwig and Lori Cornelius met in August to review potential changes to By-Laws.
- Copies were made available for attendees.
- By-Laws need to be reviewed, additional changes made and re-submitted for approval.

Field Trip Bus Budget Amendment

- Miss Walter asked PTC to consider raising the budget for buses on school field trips.
- The current cost is \$300.00 per trip and the PTC funds \$200.00 of this amount. The teachers would like to keep the cost of field trips down for the students and parents.

(Motion: Marilyn Walter; Seconded: Kathy Dean, Motion carried).

Great Commandment Program Budget Amendment

- Teachers would like to recognize students from every grade each quarter for their outstanding character traits, behavior and good grades.
- Students would nominate other students in their class to receive the award.
- Suggestions included a plaque, a gift card, laminated certificate, etc.
- Suggested PTC to approve a budget for \$640.00 (\$10/class = \$160 x 4 quarters = \$640)

(Motion: Sue Beck; Seconded: Carrie Roesener, Motion carried).

Motion to adjourn PTC meeting: Mindy Caldwell; Seconded: Lori Cornelius, Motion carried.

Submitted by Lori Cornelius, PTC Secretary