

Minutes for PTC Meeting May 15, 2014

Approved at the September 18, 2014 PTC Meeting

Call to order by President Laura Roberts at 7:15 pm

Devotions led by Vice President Becky Lipp

Minutes of April 15, 2014 PTC meeting reviewed and approved (Motion: Missy Rehn; Seconded: John Drees, Motion carried).

Treasurer's Report

Tami Ludwig reported as of 4/30/2014 the PTC balance was \$49,669.27. There are outstanding items remaining to be paid which would bring the balance down to approximately \$30,169.27. It is the recommendation to carry over at least \$15k for next year, leaving approximately \$15k to be put toward the parking lot funds. (Motion: Missy Rehn; Seconded: John Drees; Motion carried).

Principal's Report

New gate – The new gate in the parking lot has been a huge success.

New Playground Equipment – Creative Play has been a great suggestion. The children really enjoy using their imagination and playing with the items at recess. Please continue collecting items for the storage container. Currently the lock on the bin is broken and needs to be replaced.

Family Life – It has been decided to postpone the instruction from Family Life for the fifth grade at this time. This program has been used successfully in more than 20 parishes, throughout the archdiocese. Mrs. Meymann stated a team has formed to determine if and how to best address this curriculum in our school.

Enrichment Survey – Mrs. Meymann has reviewed the results of the survey in which 86 families participated. There appears to be a higher interest in having art instruction than foreign language for all students and our school needs to continue our work with differentiated instruction in our professional development. The school committee will have a final meeting to review the results, as well as discuss goals for next year.

Future School Structure – Mrs. Meymann has been asked to speak again with the architect to communicate our desires for the school structure. The new master plans are to be shared in July.

2014-2015 School Budget – St. John's School has been given a tight budget for next year. While class sizes are being upheld, we need to continue to increase our enrollment. Mrs. Meymann is committed to doing everything she can to cut expenses and to maintain effective grouping sizes for each grade level's unique learning needs.

Current Business

Marketing – John Drees

- John has been working with an associate from U.S. Bank on the graphic design for the StJB website. This will be a huge savings for the school by doing a lot of the work in-house.

- The deadline for launching the website is August 1, 2014 (or August 19th at the latest). He wants the website to be up and running prior to school starting so parents can use the website as a tool for important school information.
- One of the goals is to look at potential conflicts for overlapping events which would help avoid confusion and lack of attendance at events.
- John needs status on a few items including information on teachers and staff for their profiles that will be on the website, as well as a decision on what logo to use.
- This website will be a great tool for all to be informed of all the activities occurring in the StJB community.
- A big "Thanks" to all for their help on this website!

Proposed PTC 2014-2015 Budget – The proposed budget was reviewed line by line by all in attendance at the PTC meeting. All were in favor of approving the proposed budget. (Motion: Marla Ziegler; Seconded: Missy Rehn, Motion carried).

Addendum to PTC 2014-2015 Budget – There was a motion to add the field trip bus fee back into the PTC budget. The total amount is \$2,475.00 (\$275.00 per grade) and this would help cut the field trip costs for students/parents. (Motion: Kelly Besl; Seconded: Missy Rehn). All in favor, no one opposed addendum. This addendum will be voted at the next PTC meeting on Sept. 18, 2014.

New Playground Equipment – The PTC needs to reimburse Michelle Ehrhard for the bin that was purchased for the creative play. The amount to be reimbursed is \$106.73.

Goodwill Games – It has come to the attention that Mrs. Ziegler has been purchasing items for the Goodwill games out of her own pocket for incidentals. It was suggested the PTC help fund this. The PTC agreed to give Mrs. Ziegler \$100 for Goodwill Games expenses.

Bathroom Improvements – Spread the word for need of helpers for the school restroom face lift on the weekend of June 7th. This is a much needed improvement to our school and it will be nice to have completed before VBS and the StJB festival begins.

PTC By-Laws – There were a few suggestions to be made to the PTC By-Laws. One being to move the PTC meetings back to "every other month". Another suggestion was to amend the By-Law Sections VI, VII, VIII and IX. Motion to change PTC By-Laws: Kelly Besl; Seconded: John Drees, Motion carried). The PTC By-Laws will be voted on Sept. 18, 2014.

PTC Board Member Nominations for 2014-2015 School Year PTC – PTC Board Nominations for the upcoming school year were tabled for the September PTC meeting, but the following options were discussed: Missy Rehn to be nominated as Co-President with Laura Roberts. Becky Lipp and / or Kelly Besl to be nominated for Co-Vice President. Susan Klare and Tami Ludwig to be nominated for Co-Treasurers. There were a couple of interested parties for the nomination of Secretary; however the individuals wanted to obtain more information before formally being nominated.

Motion to adjourn PTC meeting: Kelly Besl; Seconded: Tami Ludwig, Motion carried.

Attendance for May 15, 2014 PTC meeting was 10 people.

Submitted by Lori Cornelius, PTC Secretary