



St. John the Baptist Preschool

General Information and Registration

- Priority registration ranking has been established. Please see page 2 for complete explanation.
- Prospective students must be 3-5 years of age by September 30.
- Students must be toilet trained before the first day of school.
- Medical exam must be current at the time of admission. Physicals are valid for one year and must be kept valid while the student is enrolled.
- Parents are expected to take turns providing healthy daily snacks and drinks.
- Our preschool is accredited by the Ohio Department of Education.
- There are two 4 year old sessions. A maximum of 14 students will be enrolled in each session.
- A full-time teacher and a teacher's aide will always be in the classroom.

Schedule for the year

- Preschool calendar will follow the St. John the Baptist K-8 school calendar, but ends the week prior to Memorial Day. School calendar will be available in late May.
- Classes will meet on select days Monday-Friday from 9:15 – 11:45 a.m. and 12:45-3:15 p.m.
- Daily Class schedule is as follows:
 - Choice time at learning centers – Religion, math, language arts, science and social studies
 - Group Activity – songs, games, discussions, poems, guest speakers
 - Story Time
 - Large muscle activities
 - Snack break – snacks provided by parents
- Preschool students also participate in school activities that are appropriate and take place during school time.
- There will be two to three field trips per year that will incur additional costs.

Registration & Tuition Costs

- Registration fee is \$75.00 per student and is non-refundable. Registration fees will be refunded to families who are placed on the waiting list, but not to those who are accepted into the Preschool and then withdraw for any reason. Checks should be made payable to St. John the Baptist School.
- Registration is from January 2 until February 10, 2011.
- Registration forms are available in the school office, outside the church doors and online at www.sjbharrisonparish.org.
- For the 2012-2013 school year (August – May), Tuition is \$149 per month for 4-year-olds.
- Payments are due on the first class day of each month. If not received by the 15th of the month, a \$25 late fee is incurred. Returned checks will incur a \$35 returned check fee.
- Refunds cannot be made for absences due to illness, vacation or emergency weather days. Withdrawal from the Preschool will result in losing the entire month's payment.
- Preschool rates are separate, and not a part of the multi-children discount offered within the parish.

Open House

- New families are invited to attend open house on Monday, August 13th from 7-8 p.m. for a special "new family hour" to speak with teachers and staff.
- Open House will continue until 9 p.m. that same evening.
- On Friday, August 17th, the preschoolers will be invited to "Meet the Teacher and New Friends Morning" (times will be assigned at the Open House on 8/13). The classes will be divided into groups that will meet for 45 minutes each on this day.

Registration Priority Guidelines

- First priority is to be given to registered parishioners of St. John the Baptist Parish, with children presently registered and enrolled in St. John the Baptist School.
- Second priority given to parishioners with children who have graduated from St. John the Baptist School.
- Third priority is given to those families who are registered with St. John the Baptist parish, with no other children in attendance at the school.
- Fourth priority is to be given to any presently employed teacher of St. John the Baptist School for his/her child.
- Fifth priority is given to non-parish members.

After registration ends, applications will be accepted on a first come first served basis. If multiple applications are received on the same day and it would cause St. John the Baptist School to exceed enrollment size for that particular class, the above criteria would apply for the selection process.

Registrations will not be accepted until both the registration fee and a copy of your child's birth certificate are returned with the completed registration form.