

## ST. JOHN THE BAPTIST PTC MEETING MINUTES – SEPT 11, 2008

Call to order by President Stacie Combs – 7:05 PM

Devotions led by Julie Bischoff & Lori Guilfoyle

### Principal's Report

Mr. Carey Owens shared the following:

- Smart boards have been deployed and are in use for the first quarter
- Online grading is operational and Richard Feist was acknowledged for his role in this. Weekly progress reports available.
- A St. John student became seriously ill over the summer. The student has been able to attend school daily using a virtual environment installed by Richard Feist and the hospital.
- School pictures will be taken 9/17.

Minutes of May meeting – Approved with corrections to name spellings (Motion: Christy Bingle; Seconded: Kathy Dean; Motion carried).

### Treasurer's Report & Proposed Budget for 2008-2009

Stacie Combs and Tina Tisdale presented the treasurer's report and a proposed budget for 2008-2009. Highlights:

- End of school year report August 1, 2008 shows:
  - Total income Aug 07 through July 08: \$78,901.74
  - Total account expenses: \$80,572.93
  - Ending balance: 6064.01
  - Total fundraiser profit: \$26,135.50
- Proposed budget for 2008-2009 was shared which incorporated some spending cuts due to balance on hand and expectations for the year's fundraisers. Discussion followed:
  - There were questions about why some items appear in the PTC budget as yearly expenses when they originated as one-time requests.
  - There was also discussion about why some items such as a teacher salary, AR titles, laminating contract, etc. are in the PTC budget instead of the school budget. Clarification was given here that there is not a separate school budget. School expenses come out of the overall parish budget.
  - The PTC board is working with Fr. Kemper regarding the salary budget item to see if a change can be made this year or down the road.
  - A suggestion was made to consolidate some of the budget items to more general categories to allow for greater flexibility in spending and also easier tracking throughout the year.

The 2008-09 budget was approved (Motion: Mindy Caldwell; Seconded: Tina Crail; Motion carried).

PTC board to present modified a modified budget at November meeting (Motion: Mindy Caldwell, Seconded: Tom Tisdale); Motion carried)

### Committees

- **Magazine Drive** / Rose Kelhoffer: Turn-ins are Friday, Tuesday and Friday of next week.
- **Toy & Clothing Sale** / Tammy Schroer: There are 2 sales per year that together provide about \$800 in profit to PTC. A lot of volunteers are needed. Sale dates are:
  - Sat. Oct 4<sup>th</sup> 9-12
  - Sat. Mar 28th
- **Market Day** / Tammy Schroer: This usually provides about \$500 / month in profit to the PTC. There will be specials in Nov (pies) and Dec (cookies). Pickup times are usually 2:30 – 4:30. The first pickup date is Thurs 9/25 from 4-5.
- **70s dance** / Michelle Minnella: The dance is planned for Nov. 8<sup>th</sup> from 8-12. The DJ will be Midnight Sound. There were 4 winners of tickets drawn: Julie Bischoff, Kristie Flannery, Terri Ingle and Karen Schwab.

- **Ladies weekend to Nashville** / Michelle Minnella: Signup forms are available. 4 ladies will share a room. All profits go to PTC, earmarked towards a security system.
- **Scripps** / Colleen Fields: This is a parish fundraiser, hence the school also benefits. Over \$45,000 has been raised over the past 4 years by this program. A goal is to get 50% of the school families participating regularly in this program. Gift certificates for many businesses are offered at face value and the parish receives a percentage of this money back. Friday help is needed. Online ordering is being investigated.
- **Octoberfest** / Anna Herrmann: This fall carnival is planned for 10/24 during recess. Volunteers are needed.
- **Book fair** / Kelli Schoster: There is a book fair scheduled for 10/27-31 with a second fair planned for spring. Marilyn Walter and other teachers requested that this be moved to Right to Read week in the spring and eliminate the book fair in the fall. Kelli will look into this possibility
- **Promotions** / Kathy Dean for Verna Zahner: Keep collecting boxtops and Tyson labels.
- **Education Commission** / Mindy Caldwell: The banner from the back to school bash was shared and will likely be displayed in hallway. Send any good news about the school to the Marketing / PR committee headed by Lisanne Thompson. The Education Commission covers the needs of the entire parish, not just the day school (ex. CCD, high school religious education and adult education). School concerns should go through teachers, then the principal and finally the pastor.
- **Yearbook** / Susi Charls: Yearbooks are available for those who ordered them and a few additional are available for purchase. Susi thanked the many helpers and is looking for more this year. Next year, the yearbook will be all in color for the same price of \$20. Pictures can be submitted to your grade representative or to [yearbook@sjbharrison.org](mailto:yearbook@sjbharrison.org).

#### Old Business

- **Security System**: The current status shows \$900 set aside for this project. About 2 years ago, an estimate of \$7000 which can be implemented incrementally. No approval has been given for this project to date. Michelle Minnella will follow up with the security system committee led by Dan Bamonte and also with Fr. Kemper and provide an update at the next PTC meeting.

#### New Business

- **Family Fun Night** / Stacie Combs: PTC would like to start a family fun night with ideas including board game night, movie night, "Are You Smarter Than a Fifth Grader?" night. A chairperson is needed but Tina Tisdale will look into ideas initially. A suggestion was made to do this during Catholic Schools Week.
- **COSI** / Stacie Combs: COSI's Agriculture Adventure program is scheduled for Thursday 11/13 for students in grades K through 6. There will be 5-6 stations and about 25 volunteers will be needed. It was pointed out that Kindergarten is not in school on Thursdays. Stacie will talk to Mr. Owens and COSI to see what can be done about this scheduling issue which was missed.
- **Everybody Counts** / Stacie Combs: This is a program which uses parent volunteers to teach the children about various disabilities. A chairperson is needed.
- **Communication**: A request was made to make all families aware of the Teacher Concierge email list. Mindy Caldwell will follow up. A request was also made to put some of the Friday papers on the web site along with the Jaguar Journal. Mindy Caldwell will investigate.
- **Receipts** / Tina Tisdale: If requesting funds from the PTC, there are PTC forms available in the PTC mailbox in the school office which need to accompany your receipts. Turn-in dates for teacher funds are 11/30, 3/31 and 5/31. Fundraiser receipts need to be turned within 30 days after the event for reimbursement.

The next PTC meeting will be Thursday Nov. 20, 2008.

Door prizes: Carrie Roesener, Susan Penick, Rhonda Gosser, Christina Gyarmati  
 \$500 Tuition credit to new family: Kelly Kelley

Adjournment: 8:20 P.M. (Motion: Mary Lohman; Seconded: Marilyn Walter; Motion carried)

Respectfully submitted,  
 Julie Kluesener, Secretary

